

Letter of Invitation

(Year) _____ (Month) _____ (Day) _____

To: (Ambassador/Consul-General) of Japan in _____

Inviting Person

(When an inviting person and a guarantor are the same, you may write "Same as guarantor".)

Full Name:

Address: 〒 _____ - _____

Telephone number: (_____) _____ - _____ (Extension _____)

[Fill in the following contact information when the company/organization is extending the invitation.]

Full Name:

Telephone Number : (_____) _____ - _____ (Extension _____)

Department/Division:

Visa Applicant

(The name must be written in the Latin alphabet as it appears on his/her passport. When there are two or more applicants, fill in the representative's status below, and attach a list of all applicants.)

Full name (in Latin alphabet) :

(Male / Female)

(Number of additional applicants (if applicable): _____)

Date of birth: _____ / _____ / _____ (Age: _____)

(Year)/(Month)/(Day)

Nationality :

Occupation:

The purpose of inviting the above person(s) is as follows:

(If the space below is insufficient, use a separate sheet of paper to give a full explanation.)

- (1) Purpose of invitation

- (2) Background to invitation (Explain the background to this invitation in detail.)

- (3) Relationship with visa applicant(s)

(Note)

- ◆ When a company/organization is extending an invitation, fill in the name of the company/organization as well as your title.

Letter of Guarantee

(Year) _____ (Month) _____ (Day) _____

To: (Ambassador/Consul-General) of Japan in

Visa Applicant

(The name must be written in the Latin alphabet as it appears on his/her passport. When there are two or more applicants, fill in the representative's status below, and attach a list of all applicants.)

Full name (in Latin alphabet):

(Male/ Female)

(Number of additional applicants (if applicable) : _____)

Date of birth: _____ / _____ / _____ (Age: _____)
(Year) / (Month) / (Day)

Nationality:

Occupation:

I guarantee the followings regarding the above-mentioned applicant's entry into Japan:

- 1. Expenses for the applicant's stay in Japan**
- 2. Return travel expenses**
- 3. Compliance with Japanese laws and regulations**

I hereby declare that the above is true.

Guarantor

Full name: (Note)

Date of birth: _____ / _____ / _____ (Age: _____)
(Year) / (Month) / (Day)

Address: 〒 _____ - _____

Telephone number: (_____) - _____ (Extension _____)

FAX number: (_____) - _____

Occupation/Name of organization:

Relationship with the visa applicant(s)

[Fill in the following contact information when the company/organization is extending the invitation.]

Full name:

Telephone number: (_____) - _____ (Extension _____)

FAX number: (_____) - _____

Department/Division:

(Note)

- ◆ When a company/organization is extending an invitation, fill out the name of the company/organization as well as your title.

